



# Monthly Progress Report

## State, Department

Project Name

Month Day, Year

**Progress Overview:** Tasks complete, explanation of any delays

**Current Activities:** Tasks in progress not reflected

**Critical Path Items:** Any urgent needs/issues that need immediate resolution in order to keep the project timeline

[illegible]

Current Status:

PROJECT PROGRESS LOG						
Month Date, Year						
Key Events and Deliverables	Responsible Party	Due Date	Completion Date	Percent Complete	Success Indicators	Notes